



**STATE OF FLORIDA  
FLORIDA GAMING CONTROL COMMISSION  
REQUEST FOR INFORMATION  
FOR A  
COMPULSIVE OR ADDICTIVE GAMBLING PREVENTION PROGRAM  
RFI NO. FGCC 24/25-03**

**Refer ALL Inquiries to:  
Lisa M. Mustain, Director of Administration  
Division of Administration  
Florida Gaming Control Commission  
4070 Esplanade Way, Suite 250  
Tallahassee, FL 32399-7033  
Email: [Lisa.Mustain@flgaming.gov](mailto:Lisa.Mustain@flgaming.gov)**

Begin Date: July 24, 2024  
End Date: September 3, 2024

Pursuant to rule 60A-1.042, Florida Administrative Code (F.A.C.), an agency may request information by issuing a written Request for Information. Agencies may use Requests for Information in circumstances including, but not limited to, determining whether to competitively procure a commodity or contractual services, determining what solicitation process to use for a specific need, or researching general, special, and/or technical specifications for a solicitation.



## **I. INTRODUCTION**

The Florida Gaming Control Commission (Commission) is issuing this Request for Information (RFI) to the vendor community to obtain information on providing Floridians with a Compulsive or Addictive Gambling Prevention Program (“Program”).

This is an RFI as defined in section 287.012(22), Florida Statutes (F.S.), for planning purposes only. **This is not a solicitation for offers.** The information gathered from this RFI may be used to develop a future competitive solicitation. Please monitor the Vendor Information Portal for any changes or notices prior to submitting a response.

## **II. PURPOSE OF AN RFI**

Rule 60A-1.042 of the Florida Administrative Code (F.A.C.), provides that an agency may request information by issuing a written RFI. Agencies are authorized to use an RFI in circumstances including, but not limited to, determining whether to competitively procure a commodity or contractual services, determining what solicitation process to use for a specific need, or researching general, special, and/or technical specifications for a solicitation. A vendor’s response to an RFI is not an offer, and the agency may not use the vendor’s submission to justify a contract with that vendor without otherwise complying with Chapter 287, Florida Statutes, and rule 60A-1.042, F.A.C. Vendors submitting a response to an agency’s RFI are not prohibited from responding to any related subsequent solicitation.

Any further purchase of the commodity or services will be conducted in accordance with applicable law. The responses to this RFI may be used to prepare one or more competitive solicitations and as the basis for any subsequent vendor meetings.

## **III. GOAL**

Section 551.118(2), F.S., provides that the Commission shall, subject to competitive bidding, contract for the provision of services related to the prevention of compulsive and addictive gambling. The contract shall provide for an advertising program to encourage responsible gaming practices and to publicize a gambling telephone helpline. Such advertisements must be made both publicly and inside the designated slot machine gaming areas of the licensee’s facilities. The terms of any contract for the provision of such services shall include accountability standards that must be met by any private provider. The Commission is looking for innovative organizations that can provide ideas and solutions for providing services related to the prevention of compulsive and addictive gambling. The Commission encourages a collaborative approach, including partnerships and joint ventures.

## **IV. RESPONSE**

To gather relevant information to determine the appropriate method of procurement for this program, the Commission is requesting that vendors provide the following information:

1. Business organization’s information, including:
  - a. Business name
  - b. Primary contact
  - c. Address
  - d. Phone
  - e. Email



2. An informative detailed description of each program service model must be completed and must comply with section 551.118, F.S., including accountability standards. The structure of the program service model must include all service offerings, outreach, advertisements, etc., in detail to provide and promote a Compulsive or Addictive Gambling Prevention Program to Floridians.
3. Two or more program service models for providing a Compulsive or Addictive Gambling Prevention Program, including proposed accountability standards for the contract's administration.
4. Please provide a general description of each service program model, including the specific methods of service types, advertising, publication, etc.
5. Please provide a general pricing structure with a detailed description.

**Please Note: Any submitted material is subject to the Public Records Act, section 119.07, Florida Statutes. See section X regarding the treatment of confidential, proprietary, or trade secret information.**

#### **V. RESPONSE SUBMISSION**

- 1) Responses shall be submitted via email at [lisa.mustain@flgaming.gov](mailto:lisa.mustain@flgaming.gov)
- 2) A redacted copy must be submitted, if applicable (please see section X)
- 3) The email Subject Line shall be titled: **RFI FGCC 24/25-03**
- 4) Response Files should follow this naming convention:  
**Company Name\_RFI\_FGCC 24/25-03**

**\*\*\*\*All emails should contain the RFI number in the subject line of the email.**

#### **VI. PROCESS**

Responses to this RFI will be reviewed by Commission staff for informational purposes only and will not result in the award of a contract.

Responding to the RFI does not prevent a vendor from being eligible to contract with an agency pursuant to section 287.057(19)(c), F.S.

#### **VII. TIMELINE**

Listed below are important dates and times when actions should be taken or completed. If the Commission staff find it necessary to update any of the dates and/or times noted, it will be accomplished by addendum to the RFI. Vendor Information Portal (VIP). Respondents are responsible for submitting all required documentation by the dates and times (Eastern Time) specified below (or as revised by addenda).



<b>Timeline of Events</b>		
<b>Date</b>	<b>Time (Eastern Time)</b>	<b>Event</b>
July 24, 2024	By 5:00 p.m.	Release of RFI
July 31, 2024	4:00 p.m.	Questions due to the email address in Section V.
August 6, 2024	1:00 p.m.	Answers to vendor questions are posted on the Vendor Information Portal.
September 3, 2024	5:00 p.m.	Responses are due to the email address in Section V.

**VIII. CHANGES TO THE RFI**

The Commission staff will post addenda to the RFI on the Florida Vendor Information Portal (VIP) at <https://vendor.myfloridamarketplace.com/search/bids>. The vendor may view addenda by selecting “Florida Gaming Control Commission” in the “Agency” drop down box. Each vendor is responsible for monitoring the VIP for new and changing information.

**IX. RFI QUESTIONS AND CONTACT WITH THE FLORIDA GAMING CONTROL COMMISSION**

Vendors shall address all questions regarding this RFI in writing to the email address identified in Section XII. Answers will be posted to the questions on the VIP as noted in Section VII, Timeline.

**X. CONFIDENTIAL, PROPRIETARY OR TRADE SECRET INFORMATION**

If the vendor considers any portion of the documents, data, or records submitted in response to this solicitation to be confidential, proprietary, trade secret or otherwise not subject to disclosure pursuant to Chapter 119, F.S., the Florida Constitution or other authority, the vendor must mark the document as “Confidential” and simultaneously provide the Commission with a separate redacted copy of its response and briefly describe in writing the grounds for claiming exemption from the public records law, including specific statutory citation for such exemption. The redacted copy shall contain the Commission’s solicitation name, number, and the name of the vendor on the cover, and shall be clearly titled “Redacted Copy.” The Redacted Copy should only redact those portions of material that the vendor claims are confidential, proprietary, trade secret or otherwise not subject to disclosure.

In the event of a request for public records pursuant to Chapter 119, F.S., the Florida Constitution, or other authority to which documents that are marked as confidential are responsive, the Commission will



provide the Redacted Copy to the requestor. If a requestor asserts a right to the Confidential Information, the Department will notify the vendor such an assertion has been made. It is the vendor's responsibility to assert that the information in question is exempt from disclosure under Chapter 119 or other applicable law. If the Commission becomes subject to a demand for discovery or disclosure of the Confidential Information of the vendor in a legal proceeding, the Commission shall give the vendor prompt notice of the demand prior to releasing the information (unless otherwise prohibited by applicable law). The vendor shall be responsible for defending its determination that the redacted portions of its response are confidential, proprietary, trade secret, or otherwise not subject to disclosure.

By submitting a reply, the vendor agrees to protect, defend, and indemnify the Commission for any and all claims arising from or relating to the vendor's determination that the redacted portions of its reply are confidential, proprietary, trade secret, or otherwise not subject to disclosure. If the vendor fails to submit a redacted copy of the information it claims is confidential, the Commission is authorized to produce the entire documents, data, or records submitted to the Commission in answer to a public records request for these records.

**XI. VENDOR COSTS**

Vendors are responsible for all costs associated with preparing, submitting, and any potential meeting to discuss this RFI. The Commission will not be responsible for any vendor-related costs associated with responding to this request.

**XII. PROCUREMENT OFFICER**

If you have questions concerning the RFI, please contact:

**Lisa M. Mustain, Director of Administration**  
**Division of Administration**  
**Florida Gaming Control Commission**  
**4070 Esplanade Way, Suite 250**  
**Tallahassee, FL 32399-7033**  
**Email: [Lisa.Mustain@flgaming.gov](mailto:Lisa.Mustain@flgaming.gov)**

**XIII. SPECIAL ACCOMMODATIONS**

Any person requiring a special accommodation due to a disability should contact the FGCC's Americans with Disabilities Act (ADA) Coordinator at (850) 794-8028 or [ADA.Coordinator@flgaming.gov](mailto:ADA.Coordinator@flgaming.gov) at least five (5) Business Days prior to the scheduled event. If hearing or speech-impaired, please contact the ADA Coordinator by using the Florida Relay Service at (800) 955-8771 (TDD).

**XIII. PRESENTATIONS**

After the Commission receives responses to this RFI, and at the sole discretion of the Commission, one or more Respondents may be selected to discuss and demonstrate the Respondent's services related to the information submitted to the RFI response. The purpose is to learn about the most current, innovative and effective solution to provide and promote a Compulsive or Addictive Gambling Prevention Program to Floridians.